



Tudor Grange Academies Trust

Provider access policy statement

<insert school name>

Document title	Provider access policy statement
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Highlighted sections of this policy to be localised by individual school (***delete this section when complete***)

- **p3, para 4.1**

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1 Aims

This policy statement aims to set out our school’s arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2 Statutory requirements

- 2.1 Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.
- 2.2 Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.
- 2.3 This is outlined in section 42B of the [Education Act 1997](#).
- 2.4 This policy shows how our school complies with these requirements.

3 Student entitlement

- 3.1 All students in years 8 to 13 at the academy are entitled to:
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- Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

4 Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact the main academy office and they will arrange for the appropriate person to contact you to discuss details of the next available opportunity. The person responsible for such matters at the academy is <name>.

4.2 Opportunities for access

Our provision enables students to access a variety of events embedded in our curriculum and careers guidance program. These may take the form of internally hosted events with invited contributors or visits to externally arranged apprenticeship fairs or college open days. These events are advertised to our students and where appropriate we will arrange a visit, during the academy day, for a select group of students to attend. We also invite interested providers to attend open days. Provision may involve independent external advisors or Local authority providers as well as internally career guidance professionals. Students receive support to complete any relevant applications. The academy will make available to students any appropriate prospectus or literature provided.

4.3 Safeguarding

4.3.1 Our Safeguarding and Child Protection policy outlines the school's procedure for checking the identity and suitability of visitors.

4.3.2 Education and training providers will be expected to adhere to this policy and the Trust Code of Conduct for all Adults. All of these policies are available on the school website. The Academy reserves the right to refuse access to any provider failing to comply.

4.4 Premises and facilities

Academy staff will discuss with you what facilities will be at your disposal and what facilities will be available to enable providers to access students, e.g. rooms, specialist equipment such as audio and visual devices.

5 Monitoring arrangements

5.1 The school's arrangements for managing the access of education and training providers to students will be monitored

5.2 This policy will be reviewed annually.